FORM D.1 – Confidential Referee Report

Instructions for applicant:

* *This form is for an external reference on your character and participation in service related activities that will support your trip application.*
* *It must not be filled out by a Teacher or an immediate nuclear family member*
* *Select your referee and fill out the spaces below with names etc.*
* *Please provide them with this form and an addressed envelope with postage paid* 
  + *C/o* ***TIMOTHY LĀLAHI***
  + *Middleton Grange School*
  + *30 Acacia Ave, Upper Riccarton*
  + *Christchurch, 8041*
* ***Or*** *hand in at Student Services.*

Instructions for Referee: Please complete this referee form and arrange for it to be delivered to Middleton Grange School by the 27th of September 2019

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You have been nominated by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as a referee to assist in their application to be part of the **Tonga Service and Missions Trip 2019** or the **Tonga Playground Project.** The purpose of this confidential report is to help us as staff in gauging the character of each applicant, and in particular to hear about their involvement in Christian service or mission related activities outside of school.

*If, for any reason, you do not feel that you are able to complete this form on behalf of the applicant, please sign in the space below and return it to us.* ***You will not be adversely affecting their application*** *if this is the case. If you* **are** *able to assist, simply leave the space below blank, and carry on with the questions. Continue on additional paper if required.*

I am not able to complete this form; signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Questions regarding the applicant

1. How long have you known the applicant and in what capacity?

1. Which church do you attend?
2. In what context(s) have you had the opportunity to observe the applicant? Eg camps, youth activities, home group, sports team, employment etc.

Christian Character

We appreciate that it is very difficult to assess the Christian character of another person. However, if you could provide us with anecdotal evidence in relation to any of the following it would be helpful.

* The applicant’s involvement in mission, or service to the church.
* The applicant’s growth in knowledge and understanding of their faith.
* The applicant’s gifts and/or talents.
* Any other information about the applicant that you believe would be important for us to know in considering their suitability for such a trip?

Strengths and Weaknesses

This trip will expose participants to a range of challenges well outside of their comfort zones. We want to take people who have lots of room to grow as a result of this experience. At the same time, we are endeavouring to ensure that we do not expose our pupils to situations that are beyond their present ability to cope with. With that in mind, we would appreciate your honest responses to the following questions.

Using a scale of 1 to 5, where 5 = a **clear strength** and 1 = a **clear weakness**, how would you rate the applicant in relation to:

* Their role as a “team player” 1 2 3 4 5

*comment*

* Their ability to show initiative 1 2 3 4 5

*comment*

* Their willingness to take instruction 1 2 3 4 5

*comment*

* Their ability to cope under pressure 1 2 3 4 5

*comment*

* Their honesty 1 2 3 4 5

*comment*

* Their ability to put others before themselves 1 2 3 4 5

*comment*

* Finally, and perhaps most importantly, please provide a comment on the perceived value that you think this trip might have on the candidate.

Many thanks for your time. Pease complete the details below and return this form to MGS by the 21st of September, 2018.

Referee’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daytime phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date \_\_\_/\_\_\_/\_\_\_