

MINUTES

from the meeting of the Middleton Grange School Board

Friday, 9 August 2024

7.30 – 9.10 pm



All reports taken as read

Middleton Grange School |

WELCOME & DEVOTION

- Present** Mel Hikuroa (Presiding Member), Mike Vannoort (Principal), Andy Milne, Paul Owens, Rebekah Immanuel, Karen Winder, Chris Hannen, Tony Kan, Nick Pomare Dave Gillon, Geoff Robson
- In attendance** Craig Utting (Associate Principal)
Hillary Carley (Minute Secretary)
- Apologies** Jacob Verd (due to change of day)
- Devotion** Mel Hikuroa: James 3: 17 Wisdom that comes from heaven is first of all pure; then peace-loving, considerate, submissive, full of mercy and good fruit, impartial and sincere.

Geoff Robson opened the meeting in prayer.

DISCUSSION TOPIC

None

ADMINISTRATION

- Confirmation of Minutes** See Motions
- Declaration of Interest** No update required

BUSINESS / GOVERNANCE

Actions

Ongoing actions / items added by agreement

None

DISCUSSION

Where any actions are required

1. GOVERNANCE

- a. **BOARD WORK PLAN**
Complete – no

b. **STRATEGIC PLAN 2024 – 2025: ANNUAL IMPLEMENTATION PLAN**

i. **SG 1A Prioritise delivery of Scripture and Christian Studies**

To be fully discussed at the August 2024 Board Hui including timeline, appointment, job description and role of a Head of Faculty Scripture and Christian Studies within the revised timetable, changing curriculum and potential smaller Faculty.

- ii. **SG 1B Graduate profile**
To be fully discussed at the August 2024 Board Hui.
- iii. **SG 3B Induction Programme**
Following the success of the interview process implemented for some potential Year 7-13 enrolments 2025, it was agreed to repeat the process prior to offers being made for Year 1-6 2025 enrolments.

2. PRINCIPAL'S STRATEGIC REPORT

1. HEAD OF SCHOOL REPORTS / TERM 2 2024

- The new template is working well and provides easy comparison between the four schools. Thanks were extended to the Heads of School for working within the template.
- Whilst acknowledged as a part of 'Business As Usual', *Service* is to be added to the reporting template.
- Primary School
 - The challenges faced by working with two Student Management Systems will be resolved for the start of 2025.
 - The Board were reassured parents are, and will continue to be made aware that Matariki celebrations are done within a Gospel centered framework that honours God and his creation.
- Middle School
 - Discipline issues continue to be managed with support from the Ministry of Education and Alternative Education as and where appropriate.
- Senior College
 - Discipline issues involving social media and inappropriate use of technology outside of school that flow into school continue to be managed.
 - Absences. Mental health challenges contribute to absences.
- International College (IC)
 - Kwangsung Dream School have withdrawn from the final year of the contract resulting in approx. 40 students who will not attend Middleton Grange in Term 1 2025. This equates to approximately 10 full time students.
 - IC will determine the best number of students to ensure maximum efficiency verses additional staffing requirements and new opportunities that may become available.

Geoff Robson prayed for the International College.

2. QUESTIONS OR DISCUSSION RAISED FROM THE READING

None

Motions

1. ADMINISTRATION

a. MINUTES OF PREVIOUS BOARD MEETING

That the Minutes of the meeting of 1 July 2024 be accepted as a true and accurate record of the meeting.

Moved Tony Kan

Seconder Paul Owens

CARRIED

BUSINESS / PRINCIPAL'S REPORT

1. GOVERNANCE

- **Overseas Trips 2025**

- Two students from each trip (Cambodia and Tonga) to attend a Board meeting and complete a questionnaire following the trip to confirm the benefits of the trip re service, spiritually and academically.
- ERO best practice is that the Board approve all the documentation for all high risk events, however, it was agreed this was not practicable due to the fact that approval is required at the commencement of preparations of overseas trips and the required level of detail is collated via RAMS much nearer to the departure of such trips.

2. PRINCIPAL'S STRATEGIC REPORT

- **Special Character**

The male head students have started a prayer group for boys and in addition 20-30 students and 4 staff attend Whaka Ora meetings.

- **Sabbatical 2025**

Mel Hikuroa congratulated the Principal on his being awarded a Sabbatical for 2025.

- **The Whiteboard**

Board members were encouraged to read the article on 'hope'.

READINGS

3. GOVERNANCE

- a. 2024 AIP Term 2 Summary
- b. Board Work Plan
- c. Outstanding Recommendations & Internal Review
- d. Wellbeing Survey Summary 2024
- e. Discipline Audit Report
- f. Property / 20 June 2024 - TBC
- g. IBOA may or may not be in time
- h. Delegations Policy 2024 / Ratification

4. STUDENT

5. PRINCIPAL'S STRATEGIC REPORT

- a. Finance
 - i. Business Managers Report - 31 May 2024
 - ii. Comprehensive Income & Expenses Summary For BOT P-E 31 May 2024
 - iii. Annual Audited Accounts 2023
- b. Timetable
 - i. Timetable Proposal
- c. NCEA Level 1
 - i. MGS NCEA Level 1 Board Proposal
- d. Other
 - i. 2024 AIP Term 2 Summary
 - ii. NZACS / The Whiteboard - Term 2 2024

Chris Hannen closed public session in prayer at 8.35 pm. Craig Utting left the meeting.

IN COMMITTEE

Motion

‘That the public be excluded from the following part/s of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of is resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Disciplinary matters	Protect the privacy of individuals	S48(1)(a)(ii)
Enrolment scheme matters	To enable the board to deliberate in private	S48(1)d

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 7](#) of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.’

Moved Mel Hikuroa, Presiding Member

CARRIED

Motion ‘That the meeting move back into public session.’

Moved Mel Hikuroa, Presiding Member

CARRIED

Nick Pomare closed the meeting in prayer at 9:10pm

NEXT MEETING

Date 23 September 2024
Devotions Nick Pomare
Discussion Topic Rebecca Thompson

Signed _____ Date _____